

Joe Gudorf called the meeting to order at 5:30 pm.

Attending the meeting via Zoom videoconference: Joe Gudorf, Ginger Mitchell, Harry Griff, Pam Lindsay, Maria Rainsdon, Michael Spradlin, Cliff Sprinkle, Steve Weseman, Cyrene Jagger, Jeff “Coach” Shuldener. Absent: Lauren Cantwell

APPROVAL OF MINUTES

A motion was made by Michael to approve the minutes from the February 22, 2020 board meeting as amended. The motion was seconded by Steve and passed unanimously.

ED REPORT

COVID-19: Gov. Polis announced that all Coloradans are to shelter in place until April 11, 2020. Cyrene decided that in order to keep volunteers safe, an announcement for volunteers to stay home would be sent out via email. Because the radio station is deemed an essential business, the staff will keep the station going during the quarantine.

Harry moved to have volunteers stay home and follow the shelter in place order. Joe seconded the motion, which passed unanimously. The Board agreed to meet on March 30, 2020 at 5:00 pm via Zoom to plan in greater detail the station’s response to the governor’s orders.

Spring Drive: The Board then discussed the upcoming Spring Membership Drive scheduled for April 3-10 and whether we should proceed with it as planned. Harry suggested that a letter be sent to members regarding the drive and asked if donations could be managed primarily online. It was agreed that we would proceed with the drive but the music would be prerecorded to avoid having volunteers in the station. The website will prominently display information on the drive and how to contribute, as well as on-air announcements encouraging donations. We anticipate that funds from the drive will be less than budget but that it will be worth proceeding to get whatever contributions we can. Harry asked if the station is financially able to keep operations going for the next few months. Cyrene felt that we could. Cliff stated that monitoring CPB and NFFS funding was necessary during the quarantine, and that he felt the station was financially sound to cover the quarantine period.

Staff Member Status: All staff members are healthy and no activity has been held in the Radio Room since the CAB meeting. Everything is cancelled until April 11, 2020. Cyrene will monitor daily staffing to keep the radio station operational and to contact the board if needed. Ramona Winkeller and Eric Kelly are working from home but all other staff members are in the office during their regularly scheduled hours.

Misc. Topics: Cyrene reported that the new KAFM logo design is completed and will be added to the website, social media, and collateral material. She decided to pull the KKCO ads for the spring drive.

The Annual Member Meeting, typically held in April in conjunction with the regular board meeting, will be postponed until the quarantine is over. We will hold our regular April board meeting and appoint new board members and executives at that time. Cliff has resigned the board effective with the April meeting and is moving to Arizona. Barry Barack, who was previously on the board for several years, has agreed to take the remainder of Cliff's term and will attend the April meeting. Laureen Cantwell's term expires in April, but she indicated she will remain on the board until her replacement is found. Both positions are board appointed.

FINANCIALS

Joe moved to table the financials until the April meeting. Steve seconded the motion, which passed unanimously.

Cyrene was asked to send monthly and YTD profit and loss reports and the monthly balance sheet one week before board meetings, as well as have a comparison from the previous YTD. In the future, Cyrene will work with Gina Tallman to send financials per this timeline.

Joe stated that Cyrene needs authorization to sign for operations, raffle, and reserve bank accounts, as well as added to the liquor license. Harry moved to amend the February minutes to name Cyrene on the liquor license and all bank accounts and to remove Cliff Sprinkle from the same. Ginger seconded the motion and it passed unanimously.

Harry moved to go into executive session to discuss personnel issues. Pam seconded the motion, which passed unanimously. The board went into executive session at 7:38 and moved back into regular open session at 7:56.

Harry moved to approve Ramona Winkeller's performance review as drafted and to compensate her as agreed upon in executive session. The motion was seconded by Joe and passed unanimously.

The meeting adjourned @ 8:00 PM.