



**GRAND VALLEY PUBLIC RADIO COMPANY, INC.
BOARD MEETING MINUTES**

Meeting Date:	July 14, 2016	Location:	KAFM Radio Room	Start Time:	5:35 PM	End Time:	7:30 PM
Attendees							
xBarbara Butler		xGinger Mitchell		XCliff Sprinkle			
XHarry Griff		☐ Michael Piontkowski		xRamona Winkeller			
XMarsha Kosteva		xPatti Roberts					
Agenda Topic				D/I*	Pre-read	Presenter	Duration
1. Call to Order/Agenda Review Ginger suggested that the action items identified in previous month's minutes be included on the agenda for updates.				I		Barbara	2 minutes
2. Approval of Minutes -Ginger/Harry approved as written				D	June minutes	Patti	3 minutes
3. Financials <ul style="list-style-type: none"> • Review of June financial report <ul style="list-style-type: none"> -Gill Foundation Grant Received-\$6000 -Art Auction \$8K over budgeted revenue -Continuing to close the gap on Underwriting revenue. Some UWs coming back from previous years. -We are tracking @ \$300K when we annualize figures. Issue: Need to remove dead trees at rental property. Could be up to \$1,000. ○ Status re: Annual CPB Requirement-we are on track for the second payment. We are verifying accounting records for 2015/2016 with new bookkeeper and auditor to ensure compliance with CPB requirements. ○ Fundraisers: <ul style="list-style-type: none"> ▪ Raffle(s) update: one more 50/50 raffle and then will concentrate on Radio Daze raffle. ▪ Radio Daze: We are distributing tickets to sell. 14 tickets sold so far. Some sales on the website. ▪ Fall Membership Drive-no report ▪ Board Participation/Eligibility re: Raffles-After checking with appropriate folks, it's okay for the Board and volunteers to purchase raffle tickets and win. It will be a personal decision for each board member. 				D/I	June financials	Ramona, Ginger	10 minutes

* D - Decision I - Information



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<p>4. Strategic Planning & Goal Review **TABLED for Next Month:**</p> <ul style="list-style-type: none"> ○ Improve Technical Support ○ Work with technical support team to improve signal, broadcasting technology, etc. ○ Serve as liaison between the technical team and board ○ Board Member Recruitment ○ Activate Nominating Committee ○ Identify skill sets needed to round out board membership ○ Update and send out skills inventory matrix for board member input on skill categories ○ Revise skills inventory and send back to board for input on current board skill sets ○ Identify desired skills to be recruited ○ Determine how many and nature of board openings (i.e., member elected or board appointed) to be filled by April ○ Recruit prospective board members who possess desired skills 				
<p>5. ED Report-</p> <p>Attending Farmer’s markets, etc. to promote Radio Daze raffle/event.</p> <p>We have over 40,000 songs loaded into our digital library. It will be available to programmers after we test it out some more.</p> <p>Two concerts in August in Radio room.</p> <p>Music at Radio Daze on August 13th.</p> <p>Oct 7-15-Fall Membership Drive dates</p> <p>Ramona shared some figures about paying extra on our mortgage payment to reduce the balloon payment due in 2022. We will consider doing this as funds allow.</p>	I		Ramona	15 minutes
<p>6. Board Member Recruitment –update, if any</p> <p>Marsha’s friend, Pat, is still considering the Treasurer slot on the board. He would like to review our financials before he makes a decision.</p> <p>Michael P. has resigned from the board effective immediately. He notified Barbara by phone.</p>	D/I			2 minutes

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7. Personnel Issue(s)-Executive Session <ul style="list-style-type: none"> ED performance and salary review 	D/I	Performance Appraisal and Self-evaluation	Barbara & Ginger	35 minutes
8. Board Committees - tabled <ul style="list-style-type: none"> Discuss possible committees for this board Assign committee roles 	D	Committees of Nonprofit Boards	Ginger	_?_ minutes If time allows
9. Other Business-none				

Notes re: Action Items from this meeting:

Task	Person Volunteering	Timeline
Barbara and Ginger will meet with Ramona for her annual review.	Ginger/Barbara	July 29, 2016

* D - Decision I - Information