



**GRAND VALLEY PUBLIC RADIO COMPANY, INC.  
AGENDA –ANNUAL MEETING AND  
BOARD MEETING**

<b>Meeting Date:</b>	April 19, 2017	<b>Location:</b>	KAFM	<b>Start Time:</b>	_5:30_ PM	<b>End Time:</b>	_7:00_ PM
<b>Attendees</b>							
x	Barbara Butler	x	Joe Gudorf	x	Cliff Sprinkle		
x	Jenn Clark	x	Marsha Kosteva				
x	Paula De Groat		Ginger Mitchell				
x	Harry Griff	x	Patti Roberts	x	Ramona Winkeller, Ex. Dir.		
<b>Agenda Topic</b>				<b>D/I*</b>	<b>Pre-read</b>	<b>Presenter</b>	<b>Duration</b>

\* D - Decision I - Information



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<p><b>Annual Meeting</b> - Three members attended-Richard, Art and Travis.</p> <p><b>A. Call to Order/Agenda Review</b></p> <p>a. Proof of Broadcast and published notices of the meeting. <i>Confirmed by Ramona. Copies will be placed in the EMC file.</i></p> <p>b. Annual reports of officers and committees.  <i>Paula shared a report from the Finance Committee. She outlined the purpose and activities of the committee.</i>  <i>Engagement Committee-Jennifer shared the purpose and activities of the committee.</i>  <i>Facilities Committee-Harry shared information about the building status- nothing critical.</i>  <i>Membership Committee-Joe shared the recent activities of the committee.</i>  <i>Executive Committee-Barb shared info about the committee.</i></p> <p>c. Election of new member-elected directors (if any). <i>Jennifer Clark was elected as a member appointed director. Joe Gudorf was elected as a board appointed director.</i></p> <p>d. Old business-none</p> <p>e. New business- none</p> <p>f. Community Comments. <i>Question asked if we have a budget. We shared information and indicated that members can view the budget at any time with Ramona.</i>  <i>Comment about NFCB and reaching out to them to meet and garner knowledge from them. There is a meeting/conference coming up in Denver in July. The BOD will consider sending the ED or another staff member. We are members this year.</i></p> <p>g. Adjournment – adjourned at 6:19 pm.</p>				

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1. <b>Board Meeting - Call to Order/Agenda Review</b>	I			
2. <b>Approval of Minutes – Approved as written.</b> <i>(Harry/Paula)</i>	D	March minutes		
<ul style="list-style-type: none"> <li>• <b>Financials and ED Report</b></li> <li>• Review of March. financial report– <i>Joe reported. A summary was sent out to the BOD prior to the meeting. As of 3/31/17 total operating income of \$101,540 is ahead of plan, operating expenses of \$98,341 are lower than budget, resulting in YTD Net Profit of \$3,199.</i></li> <li>• Status re: Annual CPB Requirements - <i>Total NFFS Eligible Income YTD is \$86,159 and is \$12,401 ahead of plan!!</i></li> <li>• Fundraisers: <ul style="list-style-type: none"> <li>○ <i>Spring Membership Success! \$32,000-\$2,000 over budget.</i></li> <li>○ <i>What’s next?</i></li> </ul> </li> <li>• <i>Hired a new Music Director (replacing Tori)</i></li> <li>• <i>Celebrating 25,000<sup>th</sup> podcast download.</i></li> <li>• <i>Raffle for summer-working on items to include. Getting good response and some great items.</i></li> <li>• <i>Radio Daze is August 12<sup>th</sup>.</i></li> <li>• <i>Sent out a draft to the BOD - written plea to the public addressing the possible dissolution of CPB (and our loss of funding). Cliff made some suggestions for revisions. The board consensus is to send out the letter with revisions discussed.</i></li> </ul>	D/I	March financials	Ramona	
3. <b>Board Committees - No reports due to the abbreviated meeting.</b> 4. <b>Adjournment – Adjourned at 7:00 pm</b>				

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<p><b>Board Committees:</b></p> <p><b>Executive:</b> Barb (President), Ginger (VP) Patti (Secretary), Paula (Treasurer).</p> <p><b>Finance:</b> Paula, Cliff, Joe. Responsible for CPB eligibility and activity, and Executive Monitoring Committee (EMC) duties.</p> <p><b>Engagement:</b> Jenn, Joe, Patti, Ramona. Responsible for marketing KAFM and identifying potential underwriters and donors.</p> <p><b>Facilities:</b> Harry, Marsha, Ramona. Charter includes identifying ways to further leverage the Radio Room and other KAFM facilities.</p> <p><b>Membership:</b> Ginger, Patti, Joe, Betty, Ramona</p> <p><b>From Our Retreat:</b> Each committee will <b>SCHEDULE ITS NEXT MEETING:</b></p> <ol style="list-style-type: none"> <li>1. Select a committee member to serve as chair</li> <li>2. Determine need for any additional membership outside of the board and identify potential candidates to join the committee</li> <li>3. Develop a committee charter that describes the nature and scope of responsibilities</li> <li>4. Begin working on the goals and other activities the committee owns</li> </ol>			BRB	
5. <b>Other Business (if any)</b> –	D			5 Minutes

**Notes re: Action Items from last meeting:**

Task	Volunteer	Timeline	Status
ADDITIONAL ACTION ITEMS from Our Retreat and/or Prior Board meetings: <ul style="list-style-type: none"> <li>• <b>Harry</b> to explore getting a meeting with Tim Foster to expand our partnership with CMU</li> <li>• <b>Ginger</b> to explore methods for cultivating board leaders</li> </ul>			

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